



8th September 2025

Dear Parent/Guardian,

Tooradin Primary School is looking forward to another great year of teaching and learning and would like to advise you of Tooradin Primary Schools voluntary financial contributions for 2026 and the purchasing of book packs for 2026.

Schools provide students with free instruction to fulfill the standard Victorian Curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support from our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to pay for the students' books and working materials, new readers, maintaining playgrounds, new numeracy and literacy resources, purchasing enough computers and iPads to ensure that we have one device per two children and setting up STEAM and Visual Arts programmes.

As always, Tooradin Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

PARENT PAYMENT ARRANGEMENTS BREAKDOWN:

Curriculum Contributions \$70.00

Extra-Curricular Items - \$20.00

Education Items – Cost varies per student year level (*orders are to be purchased through Maxim (information attached) will be delivered to the school and placed into your child's classroom before the first day of school*).

Please note: *Payments are to be made via Compass under Events. Curriculum Contributions and Extra-Curricular Items are two separate payments.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours Sincerely

Jess Szalek
Principal

PARENT PAYMENT ARRANGEMENTS

Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum.	Amount
Classroom consumables, materials & equipment: <ul style="list-style-type: none"> • Italian – books, pencils, textas, pens, glue, etc (\$10.00) • Visual Arts – include glue, tape, consumable building materials, etc (\$15.00) • Steam - include glue, tape, consumable building materials, etc (\$15.00) • Sports – equipment, ribbons, etc (\$10.00) • Digital Technology – equipment, apps, etc (\$20.00) 	\$70.00
Total Amount	\$70.00

EDUCATION ITEMS FOR STUDENTS TO OWN

There are some items that the school recommends you purchase from MAXIM Group for your child to individually own and use.

To purchase from *Maxim* please click the link www.maximbooklists.com.au and enter the following access code: TOORADIN. For instructions on how to place your order please see the Maxim Order Guide.

EXTRA-CURRICULAR ITEMS AND ACTIVITIES

Tooradin Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Online Subscriptions: <ul style="list-style-type: none"> • Essential Assessment 	\$20.00
Total Amount	\$20.00

FINANCIAL SUPPORTS FOR FAMILIES

Tooradin Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (ie CSEF)
- For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Cheryl Masterton on PH: 03 59983321

PAYMENT METHODS

Payment Method	Method
Curriculum Contributions Extra-Curricular Items and Activities	Payment Via the following options <ul style="list-style-type: none"> • Compass – Events (2 separate payments) <ul style="list-style-type: none"> • Curriculum Contributions • Extra-Curricular Items • Cash – at the school office
Education Items (students to own and use)	Maxim https://www.maximbooklists.com.au/ Access Code: TOORADIN



ABN: 80 634 406 769

HOW TO ONLINE ORDER WITH MAXIM OFFICE GROUP PTY LTD

Tooradin Primary School

Dear Parents,

Many thanks for supporting Tooradin PS with the online portal. We have partnered with Maxim Office Group Pty Ltd to ensure a seamless school start for 2025. Packs will be delivered to the school for collection.

If you have any questions, please call Maxim on 1800 25 35 35.

Please note:

Orders must be placed by the 15th of December 2024 to ensure delivery is on time, ready for collection from the school.

For collection date information, please contact the school office on 03 5998 3321.

To order your Backpack:

1. Please follow this link: <http://www.maxim.booklists.com.au>
2. Your access code is: **TOORADIN**
**Please note this is capital sensitive. Please enter code as displayed in screen.*
3. Select the year level required for order
4. Please ensure that the students' name, your name and contact details are given and correct
5. Select 'Place order'
6. If purchasing more than one booklist, please select 'Add another booklist' and follow the same procedure from step 3
7. Select 'Proceed to payment options'
8. Your total payment amount required will display on screen
9. Select 'Pay Now'
10. Please choose your check-out option – Credit/ Direct Debit available. Ensure payment details are correctly entered
11. You will receive a payment receipt and an order confirmation to the email address you provided
12. Your child's pack/s will be delivered to the school for collection

Thank you,
Maxim Office Group Pty Ltd

Maxim Office Group Pty Ltd
PO Box 1050
Leeton NSW 2705
25-27 Massey Ave
Leeton NSW 2705

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.